

# NEW ERA

**SCHOOL** FEES SCHEDULE '25/6

## REGISTER WITH US

*This year, join one of the oldest, most resilient and successful schools in Malawi!*



# FEES STRUCTURE

## COMPULSORY FEES

(for a grand total, add this to your expected amount below)

<b>REGISTRATION / ADMIN FEE</b>	<b>30,000.00MK</b>	<i>-non refundable - old &amp; new students</i>
<b>SPORTS T-SHIRT FEES</b>	<b>20,000.00MK</b>	<i>-compulsory for all</i>
<b>SCHOOL UNIFORM FEES</b>	<b>100,000.00MK</b>	<i>-primary uniform is organised by parents, otherwise it is 70,000.MK for the school to make</i>
<b>TOTAL 150,000.00MK</b>		

<b>PRIMARY SCHOOL BOARDER</b>	<b>525,000.00MK</b>
<b>SECONDARY SCHOOL BOARDER</b>	<b>725,000.00MK</b>
<b>PRIMARY SCHOOL DAY [STD 1-4]</b>	<b>200,000.00MK</b>
<b>PRIMARY SCHOOL DAY [STD 5-8]</b>	<b>250,000.00MK</b>
<b>SECONDARY SCHOOL DAY</b>	<b>225,000.00MK</b>
<b>NURSERY SCHOOL DAY</b>	<b>90,000.00MK</b>

Two installments, to the account below.

Please use the name of your

ward as the payment **REFERENCE**. Example "**John Banda - F4**"

All pocket money should be paid into the school account, reference should be "**John Banda PM**". **NEVER** PAY DIRECTLY TO A MEMBER OF STAFF or through Mo626 or Airtel Money or equivalent.

ONCE PAID, SEND YOUR PAYSリップ TO  
THE ACCOUNT OFFICE  
WHATSAPP NO.

**00265 995 08 21 66**



**HI!**  
I AM **CHIKONDI**  
THE NEW ERA  
PRIMARY SCHOOL  
**MASCOT.**  
DONT FORGET TO  
SCAN THE QR  
CODE TO SEE MORE  
OF OUR  
**SCHOOL!**

New Era School

NBS Bank

**NTCHEU BRANCH**

Account Number: **17122533**

Swift: **NBSTMWMW**



**0888868236/7**  
newerapvtschools@gmail.com

# SCHOOL RULES



## SCHOOL RULES AND REGULATIONS

Dear Parents & Guardians,

A school cannot survive without discipline. We want to make it VERY CLEAR that the spoken language at New Era Private School is ENGLISH (unless learning Chichewa). We also wish to make it clear that we will not tolerate improper uniform. Lastly, if your ward should break any of the cardinal rules, they will be expelled. This document must be read and signed by all students and parents.

### Cardinal Rules

*Violation of these rules will lead to expulsion*

1. DO NOT GO OUT OF BOUNDS WITHOUT AN EXIT SLIP.
2. DO NOT USE DRUGS OR ALCOHOL
3. NO PROMISCUITY
4. NO BULLYING
5. DO NOT INCITE RIOTS OR CAUSE CIVIL DISOBEDIENCE

### Disciplinary Process for Indiscipline or Poor Performance

1. **First Offence** – student will receive a verbal caution.
2. **Second Offence** – student will receive a punishment.
3. **Third Offence** – parent will be called in.
4. **Fourth Offence** – suspension
5. **Fifth Offence (No Change)** – expulsion

### Standard Rules & Regulations

1. All students shall be punctual to all school activities and failure to do so will lead to a formal punishment. **Note that corporal punishment is against the law, we do not condone such practice.**
2. All students shall be polite to authorities, and this includes prefects, teachers and all the support staff. Open defiance of authority (where a student openly challenges administration, members of teaching and non-teaching staff, and prefects) will result in EXPULSION, without negotiations.
3. All students shall pay school fees, examination fees and any other fees as prescribed by the school and once paid, fees is **non-refundable**.
4. All students shall take care of school property. Any damage or loss to school property shall demand a refund for the property in question and receipt shall be issued.
5. No student shall be found in possession or under the influence of alcohol and narcotic drugs, for example; chamba within or outside the campus. If found with drugs, the student concerned will be expelled immediately.

6. All students shall wear a complete school uniform which includes polished black leather shoes on the days prescribed by the school and when going out of school campus or coming back from home.
7. All learners shall dress formally and appear neat and clean at all times. No girl is allowed to put on trousers, miniskirts, open shoes or wear indecent hair dos. Use of nail polish, head bands, lipstick and make up is not allowed. Boys are not allowed to keep beards or moustaches or to put on jeans trousers, sandals, caps, hoodies and or style indecent haircuts.
8. No student shall be allowed to meet visitors before seeking permission from reliable personnel. Once found, a formal punishment will be given.
9. English is the only language for communication. Violation could lead to up to two weeks suspension.
10. Missing classes (**truancy**) will lead to suspension (and, or expulsion).
11. All learners shall go to the church, mosque or house of prayer on their respective prayer days.
12. All students shall be expected to leave their beds tidy. Failure to do so shall lead to punishment.
13. During morning and evening studies all students shall remain in their respective studying rooms and if found moving about the student in question will be suspended for two weeks.
14. All learners shall leave the hostels for classes by 6:45 am, and 15 minutes before the commencement of every study period. If found in the hostels later than this, or while classes and studies are in progress, the student shall be suspended for two weeks.
15. All sick learners shall report to the Boarding Master, Patron or Matron every day. If their sickness is deemed serious; parents will be contacted.
16. Teasing, bullying, stealing, fighting and use of obscene language are serious offences. Once found, the student shall be expelled from school.
17. No learner shall bring and use phones, radios, memory cards, flash disks, CDs, pornographic films, ear-rings, necklaces and caps. Once found the materials will be confiscated and never returned. Furthermore the student will be suspended or expelled.
18. No student shall throw rubbish anywhere apart from stationed rubbish bins. Trespassing on protected grounds is not allowed. Both shall lead to stiff punishment.
19. Pairing or love relationships are a serious offence. Once found, the students involved shall be suspended or expelled.
20. No student shall be found at the hostels during classes, at tea break and all study periods except when illness is formally registered. Once found the student shall be expelled for two weeks
21. The staffroom and all offices are strictly out of bounds for students unless formally permitted by staff.
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23. Laziness, lack of convincing progress in school (despite talks with parents) will lead to a demotion to lower class.

I declare that I have read and understood the school Rules & Regulations and my ward will abide to everything written above.

**LEARNER'S SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Parent:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Officer in Charge:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## WHAT TO BRING

To ensure you are well-prepared for the academic year, please bring the following items:

### Academic Supplies

- Textbooks
- Notebooks and binders
- Pens, pencils, and highlighters
- Scientific calculator
- Backpack

### Personal Items

- School Shoes (black – **no trainers!**)
- Casual clothes (no inappropriate clothing)
- Sports attire and equipment
- Toiletries (soap, toothbrushes etc.)
- Beddings (mattresses provided by the school)
- Towels (bath and hand towels)
- Laundry bag

### Health and Safety

- Personal medication (inform Boarding Master)
- Face masks and hand sanitizer
- Vaccination records (as required by the school)

## General Conduct

- Respect all staff, fellow students, and school property.
- Follow the school's dress code and rules and regulations at all times.
- Attend all classes punctually and regularly.
- Speak English (unless in a Chichewa lesson).
- Complete all assignments and homework on time.
- Maintain a tidy living space and participate in dormitory chores.

## Behaviour

- Bullying, harassment, and discrimination are strictly prohibited.
- Use respectful language and behaviour towards everyone.
- Abide by the school's technology usage policy.
- Abstain from any form of cheating or plagiarism.
- No promiscuity or immoral behaviour

Parents, be assured that New Era School is doing something very different and unique in Malawian education. We are moulding young men and women to be fit for the twenty-first century. We have plenty of computers, solar panels and innovations. Don't send your children anywhere else.



EXECUTIVE DIRECTOR

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ON BEHALF OF NEW ERA SCHOOLS

### Miscellaneous

- Flashlight and batteries
- Alarm clock
- Reusable water bottle
- Umbrella and raincoat

### Prohibited Items

To maintain a safe and conducive learning environment, the following items are strictly prohibited. Having them will lead to **Expulsion**.

- Illegal substances (drugs, alcohol, tobacco)
- Weapons of any kind (knives, firearms, etc.)
- Expensive jewellery and excessive cash
- Offensive or inappropriate clothing
- Pets
- Fireworks
- Large electrical appliances (microwaves, refrigerators, etc.)



Cogito ergo sum. Celebrating 30  
Years of Education.



### GIRLS' UNIFORM

Green and white tie  
Green jumper (long-sleeved)  
Skirt  
Green Socks

100,000.00MK



### BOYS' UNIFORM

Various sizes (S,M,L,XL)  
Blue and red tie  
Gray jumper (long-sleeved)  
khaki trousers

100,000.00MK



### SPORTS T-SHIRT

Various sizes and colours  
(S,M,L, XL)  
**NOT TO BE WORN WITH UNIFORM**  
REQUIREMENT / NOT OPTIONAL

20,000.00MK



### SPORTS CAPS

Fisherman's hat with school logo  
Baseball Cap with school Logo  
**NOT TO BE WORN WITH UNIFORM**

25,000.00MK



### EXERCISE BOOKS

Official School Exercise Books  
A4, 80 Pages  
Various colours

2,500.00MK EACH



### CHIKONDI MASCOT COLOUR

Various sizes and colours  
**NOTE THAT THIS IS AN OPTIONAL ITEM**

25,000.00MK



### VARIOUS T-SHIRTS

**NOTE THAT THESE ARE OPTIONAL ITEMS**



### VESTS 35,000.00MK

**NOTE THAT THESE ARE OPTIONAL ITEMS**



### BLAZER 100,000.00MK

**NOTE THAT THIS IS AN OPTIONAL ITEM**